



BUSINESS CERTIFICATES

GIVE YOURSELF THE EDGE TO SUCCEED IN A DYNAMIC, GLOBAL ECONOMY

On top of your bachelor's degree, earning a specialized credential in your field can help keep your skills sharp, your knowledge current, and your resume competitive. Purdue University Global's business certificates prepare you with the technical skills to stay up to date with increasingly complex advances in the world of business. Gain relevant industry knowledge to make an immediate impact in your workplace today—and get ready to take advantage of exciting new opportunities tomorrow.

Certificates:

- Graduate Certificate in Accounting
- Graduate Certificate in Human Resources
- Human Resources Postbaccalaureate Certificate
- Graduate Certificate in Project Management
- Professional Focus + Google Project Management

Why Study Business at Purdue Global?

ONLINE FLEXIBILITY FOR WORKING ADULTS

Earn your degree 100% online, on your schedule. You can also visit one of our regional locations to take advantage of local, onsite support and services.

CAREER-FOCUSED CURRICULUM

Prepare to meet the demand for skilled professionals in growing fields such as accounting, human resources, and project management.

PRACTICAL, HANDS-ON LEARNING

Gain real-world skills to build your resume, and immediately apply the concepts you learn in the classroom to tackle challenges in your workplace.

FACULTY EXPERTISE

Learn from practicing professionals with extensive experience in business and education. All faculty possess advanced academic degrees.

ONE-ON-ONE SUPPORT

Work directly with faculty through online discussion boards and faculty office hours, and enjoy no-cost individual tutoring. In addition, academic and career advisors are dedicated to helping you balance school with your career and life responsibilities.

NATIONALLY RANKED AND RESPECTED

Purdue Global is part of the respected Purdue University system. One of the most prestigious research universities in the world, Purdue University is ranked in the top 10 best public universities in the U.S. by *The Wall Street Journal/Times Higher Education*.¹

Take the Next Step in Your Education and Career

GET A HEAD START ON YOUR MASTER'S DEGREE

Qualified credits earned in fulfillment of your online graduate certificate may be applied toward the requirements of certain Purdue Global degree programs.²

PREPARE FOR CERTIFICATION

Keep building your credentials—our certificate programs are designed to prepare students to further pursue the paths that lead to the following professional certification exams.³

CERTIFICATE PROGRAM	INDUSTRY CREDENTIALS
Graduate Certificate in Accounting	Uniform Certified Public Accountant (CPA)
Graduate Certificate in Human Resources	SHRM Senior Certified Professional (SHRM-SCP)
Human Resources Postbaccalaureate Certificate	SHRM Certified Professional (SHRM-CP)
Graduate Certificate in Project Management	Project Management Professional (PMP)
Professional Focus + Google Project Management	Google Project Management Certificate, Purdue Global Professional Focus Badge, Co-branded Purdue Global/Google diploma

Curriculum

Courses are designed to help students excel in business and management. The curriculum is reviewed and revised continually by our dedicated curriculum department and advisory board to ensure they reflect the most recent developments in the field.

Graduate Certificate in Accounting

Focus on accounting and financial reporting systems, business law, auditing techniques, and cost accounting.

Graduate Certificate in Human Resources

Focus on employment and labor law, employee training and development, reward systems, employee recruitment and selection, and assessment models.

Human Resources Postbaccalaureate Certificate

Focus on employee recruitment, employee training and development, compensation and reward systems, and employment law.

Graduate Certificate in Project Management

Focus on project initiation, project planning and execution, project cost and scheduling, and project risk, quality, and assessment.

Professional Focus + Google Project Management

Combine Google Project Management Certificate coursework and a Purdue Global micro-credential to learn the basics of project management along with industry-specific skills from your chosen micro-credential.

PROGRAM DETAIL

Credit Hours:

Graduate Certificates: 16 credits (4 courses)

Postbaccalaureate Certificate: 30 credits (5 courses)

Program Length:

Graduate Certificates: 6 months of full-time study

Postbaccalaureate Certificate: 8 months of full-time study

Course Load:

Graduate Certificates: 1 course per term

Postbaccalaureate Certificate: 2 courses per term

Terms:

Graduate Certificate: 6 weeks long

Postbaccalaureate Certificates: 10 weeks long

Start Dates: Throughout the year

Delivery: 100% online

Some certificate programs are not eligible for Title IV federal financial aid.



ADDITIONAL PROGRAMS

- Master of Business Administration
- Master of Science in Accounting
- Master of Science in Management and Leadership
- Master of Science in Information Technology

Career and Networking Opportunities

INDUSTRY OUTLOOK

Accounting⁴

- Employment of accountants and auditors is projected to grow from 2021 to 2031, resulting in over 136,000 new jobs.
- Globalization, a growing economy, and a complex tax and regulatory environment are expected to continue to lead to strong demand for accountants and auditors.

Human Resources⁵

- Employment of human resources specialists and human resources managers is projected to grow faster than the average between 2021 and 2031.
- This growth will add nearly 82,000 new HR positions in that time frame.

Project Management⁶

- There is a growing demand for project managers, along with a widening gap in the supply of professionals to fill those roles.
- By 2027, employers will need 87.7 million individuals working in project management-oriented roles. That's 2.2 million new jobs per year.

CAREER OUTCOMES⁷

CERTIFICATE	POTENTIAL ROLES
Graduate Certificate in Accounting	Mid-level accounting positions
Graduate Certificate in Human Resources	Mid-level positions in human resources
Human Resources Postbaccalaureate Certificate	Entry-level positions in human resources
Graduate Certificate in Project Management	Mid-level positions in project management
Professional Focus + Google Project Management	Entry-level positions in Project Management

CENTER FOR CAREER ADVANCEMENT

Our Career Specialists connect business students with job and networking opportunities and offer the following assistance:

- Career assessment/exploration
- Resume and cover letter review
- Interview preparation/mock interviews
- Portfolio development to showcase your skills
- Assistance in building an online presence
- Job search and networking support
- Virtual career fairs
- 24/7 online access to job openings and career development tools

Accredited by the Higher Learning Commission

The HLC (HLCCommission.org) is an institutional accreditation agency recognized by the U.S. Department of Education. .



Contact an Admissions Advisor at **844-PURDUE-G** or visit **PurdueGlobal.edu**.

IMPORTANT INFORMATION: PLEASE READ

For comprehensive consumer information, visit Info.PurdueGlobal.edu.

- 1 Source: www.timeshighereducation.com/student/best-universities/best-public-universities-united-states. Rankings apply to Purdue University West Lafayette and not to Purdue Global.
- 2 The University cannot guarantee that students will be granted admission to any future programs. Speak to an Advisor about admissions requirements and transfer credit opportunities and see the University Catalog for the Prior Learning Assessment policy.
- 3 Students are responsible for understanding the requirements of optional certification exams. To sit for the CPA Exam, states require students to have obtained 150 semester hours or 225 quarter credit hours. This program is 180 quarter credit hours (120 semester hours). To be eligible to sit for the CPA Exam, a student who has completed Purdue Global's Bachelor of Science in Accounting would need to complete the University's Master of Science in Accounting or its equivalent. Licensing requirements to sit for the CPA Exam vary from state to state. You should review your state's educational requirements by visiting Licensure.PurdueGlobal.edu. For additional information on licensure and state-specific requirements, you should refer to the National Association of State Boards of Accountancy website as well as your state's CPA licensing requirements, which can be found at the Accountancy Licensing Library. The University cannot guarantee students will be eligible to sit for or pass exams. In some cases, work experience, additional coursework beyond the Purdue Global program, fieldwork, and/or background checks may be necessary to be eligible to take or to successfully pass the exams.
- 4 Source: U.S. Department of Labor, Bureau of Labor Statistics, *Occupational Outlook Handbook*, Accountants and Auditors. National long-term projections may not reflect local and/or short-term economic or job conditions, and do not guarantee actual job growth.
- 5 Source: U.S. Department of Labor, Bureau of Labor Statistics, *Occupational Outlook Handbook*, Human Resource Specialists. National long-term projections may not reflect local and/or short-term economic or job conditions, and do not guarantee actual job growth.
- 6 Source: Project Management Institute, Project Management, Job Growth and Talent Gap, 2017–2027.
- 7 Purdue Global cannot guarantee employment or career advancement. Additional training or certification may be required. In addition, job titles and responsibilities may vary by organization.